

WHEELER MEMORIAL LIBRARY BOARD OF TRUSTEES MEETING
April 12, 2007

Call to Order at 7:01 pm

Present: Rice Flanders, Kathy Reinig, Richard Senier, Jean Thompson, Michaele Wright, Lisa Vaughan; Walt Owens, Library Director; Rick Kwiatkowski, Guest

Motion to go into Executive Session for the purpose of discussing contract negotiations with non-union employees was made by Michaele Wright, seconded by Rice Flanders. Approved by unanimous roll call vote.

See minutes of Executive Session.

Minutes of the March meeting were accepted as written.

Following the conclusion of Executive Session:

It was moved by Rice to offer Walt a 2 ½ % increase in salary. Seconded by Michaele. Passed unanimously.

Kathy moved to remove the 2 ½% increase in Walt's salary from the materials budget if feasible, with the budget total to remain the same. Jean seconded the motion. Passed unanimously.

Trustees will look at evaluation forms from Athol and Greenfield libraries for models for evaluation of Walt.

Action on Summer Reading Program Funding.

Friends of Library want to give \$1200 to this project;

It was moved by Michaele, seconded by Rice to keep funding level with last year's amount, namely \$1300. Motion carried.

Creating a Library Foundation---

The Friends are constituted as a 501c(3), but they don't have financial expertise to manage large amounts of money, have not always made annual reports to the state or reported to the IRS in a timely manner. They don't seem to want to act as a fiduciary for funds from a capital campaign. Therefore Walt would like to talk to Pam Oddy., or get a referral to a foundation lawyer from her. Trustees okayed Walt's doing that.

Financial Report

Adams Plumbing has been paid about \$84,000 so far, including \$8000 from Helen Parker fund (emptying that fund), and taking the rest from Bartolomei. About \$4000 is still owed. The engineer came up with a list of items to check out on boiler project; she needs to come back and inspect, after which final payment will be made.

Chairperson, Richard M. Senier

Brokerage account still has loose ends. Walt met with Bill Kessler; he will come to next meeting, hopefully get ends tied up. About \$284,000 in account.

Director's Report:

With regard to **circulation**: Wheeler is about the same; Moore-Leland up 30%, partly because of new hours on Tuesday afternoons;

Walt was a guest on AOTV Foodathon program.

The Boiler project is completed and functioning well. The heat in the building is even; the building is warm; old radiators have been removed; some paint and patching needed. With regard to lights in front, no movement from Don Priestley of the Highway Department. Lighting in children's room waiting on quote from Herk. Sources have been located for signs; David Frye will put them in.

FAQs (Frequently Asked Questions); Walt gave us his list, asked for additions; We agreed to talk about them at each meeting.

An error with regard to the trust fund deposit which was credited to the cemetery fund has been returned to the library fund.

Walt is now member of town's bicentennial committee; continues working on web site.

Report from Friends: Will sponsor 2nd Book Sale on June 23. Books can be dropped off starting May 1.

Maria Bull proposed putting in a fish tank downstairs; If we get Mt. Tully Kennels to donate it, she will maintain it. Idea received with reservations.

Mahar Class of 1956 gave gift of \$1600. Walt suggests a flagpole, plaque, and bench in front of library.

**Next meeting: May 12, Moore-Leland Library, 7:00 pm.
Will include Reorganization of Board.**

Respectfully submitted,

Jean Thompson

Richard M. Leland, Treasurer