

Wheeler Memorial Library Board of Trustees
Minutes of January 15, 2009 Meeting
Moore-Leland Library

Meeting called to order at 6:30 pm.

PRESENT: Richard Senier, Chair; Rice Flanders, Kathy Reinig, Jean Thompson, Michael Wright, Trustees; Walt Owens, Director; Candy Cross, Children's Librarian; Stephanie Conrod, Robin Shtulman, Guests.

Approval of Minutes for November 13, 2008 meeting. Unanimous.

Financial Report:

'Dismal' brokerage report; regular report as of December 31, 08, good shape for the most part; have zeroed out a number of small gift accounts.

Director's Report

- Circulation figures show Wheeler essentially the same; Moore-Leland up 24.6%
- Energy Workshop with Brian Nugent scheduled for Dec. 13 was cancelled due to power outage
- Walt met with Capital Committee on Dec. 16; (Kathy Reinig is the new chair of that committee) made presentation about parking improvements needed at Moore-Leland and about the building project, space needs, etc.
- there's a new performance appraisal format with focus on goals
- Candy Cross selected as a 2009 MA Literacy Champion, which includes a \$1000 grant for personal professional development and \$2500 for projects she develops.
- An emergency replacement of the server was required, costing \$800; still some kinks to be ironed out
- \$10,000 from Bartolomei was received in December
- Received official certification for \$8,000 of state aid; were told another payment would come in 4th quarter
- Sharman Prouty of the Friends of Library retrieved money from CD and sent it to the Community Foundation; now a total there of \$38,000.
- Richard wrote thank you note to Sharman for her service as treasurer of Friends.
- Michael and Rice are up for re-election in the spring.

MOTION: Rice Flanders moved and Jean Thompson seconded motion to prohibit non-certified libraries from using libraries of the Town of Orange, policy to be reconsidered next year. Passed: 3 aye, 1 nay.

Walt asked for guidance on FY2010 Budget, which is to be presented to Finance committee on 2/9. Kathy Reinig suggested presenting a true budget including raises scheduled to occur as result of contractual obligations, showing exactly what we spend.

Friends Report

- Met December 1; sent amount from CD to Community Foundation
- For holiday week of December 15, Friends supplied library with poinsettias, fruit and cookies;
- working on a brochure for Orange libraries

Next On the Same Page program will be reading JavaTrekker by Dean Cycon; Walt bought 70 copies as well as other related materials; the plan is to read the book in March, offer programs in April. Committee is meeting Feb. 2.

Next Meeting: February 12, 2009, at 6:30 at Moore-Leland Library.

Meeting Adjourned at 8:15 pm.

Respectfully submitted by Jean Thompson, Vice-Chair.

Jean Thompson