

**WHEELER MEMORIAL LIBRARY BOARD OF TRUSTEES MEETING**  
**July 10, 2008**

Present: Richard Senier, Chair; Kathy Reinig, Rice Flanders, Jean Thompson,  
Walt Owens, Library Director; Guest: Stephanie Conrod

Meeting called to order at 6:34 pm

**Minutes of June 12 meeting:** Kathy Reinig moved that minutes be accepted as read; Rice Flanders seconded; motion passed.

**Financial Report**

FY08 is almost finished; will have spent enough on book purchases to meet the requirement for State Aid; will go into the red on some lines, but bottom line will come out in the black; Report included information and balance for Trust Fund accounts

**Director's Report**

- **Circulation** for June up 11.5% at Moore-Leland; adult circulation and overall circulation about the same, but programming and computers well used
- **Book Sale:** \$826, a bit less than last year;
- Selectmen asked for a 6 month "check-in"; Kathy and Walt went; talked about summer reading program; took questions about building process; questions seem to imply their positive support;
- Mandatory meeting for department heads and chair persons on August 15 at 11:30 am at Town Hall Auditorium (re budget)
- **Rice moved we hold no regular board meeting in August; Kathy seconded; passed.**

**Action: Equipment Purchases**

**Receipt printers:** these can do transit slip for books going to other libraries, which is currently done by hand; CW Mars is doing a group order; price of \$180-\$190 per; they are also quiet, in contrast to current ones which are noisy; Walt wants to replace all and add one spare (5 printers) and indicated "desperate" need to replace a number of computers as well.

**Motion: Rice moved to use available gift funds to purchase 5 receipt printers and 6 computers; Jean seconded; passed unanimously.**

**Action: Stone Walk**

**Motion: To solicit quotes for repointing and grouting where stone is coming loose and get it done before winter. Work may proceed without further action needed if under \$2000. Money to come from Bartolomei fund. Jean moved; Rice seconded. Passed Unanimously.**

**Action: Bicentennial Items;** Walt is on Bicentennial Friends; asks if library can display and sell bicentennial items; **Motion to assist Bicentennial Committee by selling such items;** Kathy moved; Rice seconded; passed.

**Report on Library Consultant for Building Program**

Sunny Vandemark will be coming to Wheeler on July 31 to meet with staff and trustees individually, depending on their availability. She will do a needs assessment and will send questions ahead for us.

**Next meeting: September 11, 6:30 pm at Moore-Leland.**

Respectfully submitted,

Jean Thompson

