

WHEELER MEMORIAL LIBRARY BOARD OF TRUSTEES MEETING
November 9, 2006

Call to order at 7:00 pm

Present: Rice Flanders, Kathy Reinig, Richard Senier, Chair, Jean Thompson, Walt Owens, Library Director

Approval of Minutes: Minutes for June 8, September 14, and October 12 meetings approved.

Financial Report:

The H. Parker gift of \$67,564.69 which appears on the Financial Report is a fund we never knew we had. It is a bequest from Helen Parker, given in 2000, and should be listed with the other trust funds. Because it is recorded presently as gift, we have received no income from it. Walt has asked the town treasurer and accountant about this, but has received no reply to date. We don't expect to get retroactive income, but hope to get some from now forward.

Director's Report

- The Literacy grant proposal is due November 15.
- A 2008 action plan is due December 1, to be based on 2005-2010 long range plan.
- The stop leak in the boiler seems to be helping; the boiler is working for now.
- A letter was sent to Donna MacNicol, Town Counsel, requesting "a written opinion relating to the authority of the Board to conduct the business of the Library."
- Boiler bids are to be opened at the town Hall on November 27. Seven packets were picked up. We will wait until the December meeting to award the contract. In the meantime procurement requirements will be reviewed. Walt will inform board members when bids are ready for review.
- Walt mentioned a teen program to be carried out by Tom Roddy and Colleen Vispoli as part of their M.Ed programs, a community outreach component. Colleen will offer 2-3 programs on paper making and poetry; Tom will do 4-5 programs relating to books and movies.
- Overall circulation figures for the two libraries indicate a 1% increase in October.

Investment Management

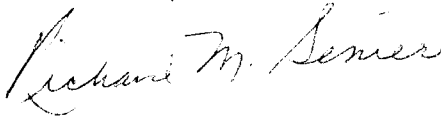
Kathy Reinig gave a presentation about policies concerning trust funds with a view to getting us to think about and ultimately put in place a set of policies to guide us. She requested from the Board and was given authorization to contact various people for further information.

Asbestos Removal

Estimates were requested from three contractors, and two were received. It was voted unanimously to accept the bid from Economic Enviro Tech.

Meeting was adjourned at 7:48 pm (in order to permit Richard and Carolyn Senier to go off and celebrate 33 years of wedded bliss.

Respectfully submitted,
Jean Thompson

A handwritten signature in cursive script that reads "Richard M. Senier". The signature is written in dark ink and is positioned below the typed name of Jean Thompson.