

Town of Orange Library Trustees
Minutes of November 13, 2008 Meeting
Moore-Leland Library

Meeting called to order 6:30 p.m.

PRESENT: Richard Senier, Chair, Kathy Reinig, Michael Wright, Rice Flanders, Jean Thompson, Lisa Vaughan, Trustees; Walt Owens, Director; Candy Cross, Children's Librarian; Rick Kwiatkowski, Town Administrator; Stephanie Conrod, guest

OLD BUSINESS

1. Approval of Minutes for September 11, 2008 and October 9, 2008. Unanimous

NEW BUSINESS

1. MOTION: To authorize the Director to carry forward 40 hours of vacation time from FY08 to FY09.

VOTE: Unanimous

2. General discussion regarding the hours of opening at the Library on Wed, 11/26/08.
MOTION: To authorize the Director to discuss with the Town Administrator the hours for the library to be open on the Wednesday before Thanksgiving for 2008.

VOTE: Unanimous

3. MOTION: To authorize the Library Director to be paid, reflective as of 7/1/08 the 3% cost of living increase; and a one step raise, effective 10/17/08, under the Compensation plan for FY09, indicating the dollar amount of \$54,426.68 to Grade 9 Step 8.

VOTE: Unanimous

4. MOTION: To authorize the Chair of the Board of Trustees to sign a letter to the accountant regarding the Director raise.

VOTE: Unanimous

5. MOTION: The Board endorses the reclassification of the assistant to the Children's Librarian position from a Library Technician, Grade 5 to a Library Technician I, Grade 6. Said salary is to come from the budgeted wage line item, the difference, if any, to be funded from the Municipal Equity Grant from the State.

VOTE: Unanimous.

6. A laser printer will be purchased for the Children's room for approx. \$750.00.

DIRECTORS REPORT:

1. Financial report and warrant
2. Directors report for November 2008 was given. Included was
 - i. The "On the Same Page Page" grant report was completed, with leftover funds having purchased books for the next reading scheduled for February 2009.
 - ii. State Aid application has been filed.
 - iii. Orange Library Building Fund was started with \$10,326.98, the ending balance for September was \$9,499.66
 - iv. The Director will be on vacation Thanksgiving week.
 - v. Eight (8) new computers were purchased and are in place, using Ubuntu Linux, a free operating system.
 - vi. Library license plates are being made available by the CMRLS
 - vii. There will be a Capital Improvement Committee meeting on 12/16 at 7:15 pm. To be discussed is a new parking lot for Moore-Leland Library and Main library expansion.

CHILDREN'S DEPARTMENT REPORT

Candy Cross reports that the LSTA grant report is completed. She has applied, and received, three cultural arts grants, contingent upon the State funding the Town budget.

Next meeting December 11, 2008 at 6:30 p.m. at Moore-Leland Library

Meeting Adjourned at 8:07 p.m.

Respectfully submitted by Lisa Vaughan, Secretary

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