

**WHEELER MEMORIAL LIBRARY BOARD OF TRUSTEES MEETING**  
**October 18, 2007**

Call to order at 7:08 pm

Present: Rice Flanders, Kathy Reinig, Richard Senior, Chair, Jean Thompson, Michael Wright; Walt Owens, Library Director

**Approval of Minutes:** Amended Minutes for July 12 were presented and approved; Minutes for September 13 meeting approved. Moved by Michael Wright, seconded by Rice Flanders

**Financial Report:**

25% of the way through the fiscal year, we're doing okay in all categories; Report including all expendable funds and trust fund statement attached.

Question raised of inviting town treasurer to come to a meeting and explain to us the basis for town's investment of funds

Brokerage account is broken out into three funds based on particular accounts; another \$18,000 was found in stocks mentioned in auditor's 2004 report.

**Director's Report**

- Library's joining Chamber of Commerce was approved by MBLC; Athol Library is a member; we joined at non-profit rate of \$110/year (prorated).
- Trustees were presented with Tradition of Giving booklet which Janice Lanou put together based on her research and talk to trustees; she will be presenting this material at state meeting/workshop. Something should be done locally to publicize this material---program here in town?  
Jean agreed to write thank you notes to Janice and to Marcia Gagliardi --who printed the booklet at her expense.
- Paperwork is complete for grants: Planning and Design grant, approved by selectmen, and On the Same Page Grant
- Application for state aid is completed; Library should receive \$14,884 in February
- Walt will do staff appraisals this month.
- Repairs on Grove Street doors have been completed, also on the boiler room door. (\$145). Front overhead light has been sandblasted and painted, is ready to install. It will need to be rewired.
- Janice Lanou painted the Grove Street doors.
- Walt will report to the Capital Improvements Project Committee on November 20<sup>th</sup> at 6:45 pm.
- North Orange Neighborhood Watch Committee has given a TV-VCR-DVD combination for use at the Moore-Leland Library.

- DIAL Self teen group will be meeting at Wheeler on Tuesdays and Thursdays

**Friends Update:**

The group voted to hand over \$18,000 to the Western Area Community Foundation pending trustee approval.

Summer Reading Programs at Wheeler and Moore-Leland were both very successful; money to go to Heifer Project International and Orange Food Pantry

Friends group wants to resume paying for museum passes and expand that program

Sold water and soda at Harvest Festival in Orange

**Re Community Foundation of Western Massachusetts:**

**Moved: to authorize the library to enter into an as yet unnamed Agency Advised Fund and that Richard Senier and Walt Owens will write and sign a letter of intent. Moved by Rice, seconded by Michaelae; passed unanimously.**

**Meeting Times:**

**Next meetings: November 19, 10 – 12; December 10: 10-12.**

Meetings to be held on second Monday of month except when it's a holiday; then on 3<sup>rd</sup> Monday; at the Town Hall.

Meeting was adjourned at 8:55 pm

Respectfully submitted,  
Jean Thompson

*Richard M. Senier, Chair*