

Town of Orange Library Trustees

Meeting Minutes
January 12, 2006

Opening:

The regular meeting of the Town of Orange Library Trustees

was called to order at 7:03 pm on January 12, 2006 at the Town Hall by Richard Senier, Chairperson..

Present:

Richard Senier, Chairperson; Richard Ballou, Rice Flanders, Kathy Reinig, Jean Thompson, and Lisa Vaughan, Trustees; Walt Owens, Library Director

A. Open Issues

1. Financial Report/Warrant, by Walt Owens. We are currently on track with our spending for FY2006. Shortfalls will be covered with dog license funds and remaining state grant funds.
2. Directors Report by Walt Owens
 - a. Noted is the passing of Rose Taylor on 1/4/06, former N. Orange Librarian
 - b. CWMARS user council to be held on 1/19 in Worcester
 - c. Meeting of Quabbinworks college. A project with Tim Cohen-Mitchell and Part Larson to obtain a community development grant, in order to organize local agencies under one umbrella. The library would be the "college library" for people to obtain reference information.
 - d. The Friends of the Library are sponsoring a Health Fair 3/18/06
 - e. Updating of the Library Website is necessary. Walt is contacting Susan Edwards of "Extramile" who formerly prepared our website. Requested is the addition of templates for creating future pages by the library staff
 - f. Currently, fines and photocopy monies are handed over to the Treasurer and placed in the Town general funds. A revolving library fund is to be looked into.
 - g. The establishment of a foundation to manage monies outside of the Treasurers office is to be looked into. There is a question as to the value of various stocks given to the library, and the possible necessity of hiring a financial advisor in the future.

h. Circulation was increased by 8.4% at Wheeler from 2004 to 2005.

3. GASB report by Lisa Vaughan.

4. Friends of the Library Report by Rice Flanders. Concerns about lower parking lot being blocked off and to get an energy audit.

B. New Business

1. FY 2007 Budget. Finance Committee meeting 1/30/06 at 7 pm.

MOTION: To accept proposed budget FY2007 as presented by the director.

VOTE: Unanimous

2. MOTION: To authorize the director to spend up to \$5,000 in trust funds for the purchase and hookup of a CWMARS portal at Moore Leland Library and computers.

VOTE: Unanimous

3. Annual Town Report due. Richard Senier to compose.

4. Upcoming election.

5. Trustee Symposium on 2/11/06 in Boxborough.

Adjournment:

Meeting was adjourned at 8:47 pm by Richard Senier, Chairperson. The next general meeting will be at 2/9/06 at 7 pm in the Town Hall.

Minutes submitted by:

Lisa A. Vaughan

Approved by:

Richard Senier

