

Town of Orange Library Trustees

Meeting Minutes
April 19, 2006

Opening:

The regular meeting of the Town of Orange Library Trustees

was called to order at 7:00 pm on 4/19/06 in the Town Hall by Richard Senier.

Present:

Richard Senier, Chairperson; Richard Ballou, Rice Flanders, Kathy Reinig, Jean Thompson, and Lisa Vaughan, Trustees; STAFF: Walt Owens, Library Director, Candy Cross, Children's Librarian; OBSERVERS: William Kessler and Peter Cross

A. Approval of Minutes

The minutes of the previous meeting were unanimously approved as distributed.

B. New Business

1. Financial Report/Warrant

2. Director's report

a. A 6 month review for the Director is needed. Richard Senier and Jean Thompson to proceed with drafting the review to present to the Board at the next meeting.

b. Staffing Analysis to be done by Walt Owens, with Kathy Reinig assisting.

c. To be noted is thanks to Janice Lanoue for her volunteer efforts in compiling documents relating to the history of Orange, which will be part of a website library project.

d. The boiler will need to be replaced. Walt will obtain more information.

3. MOTION: To authorize the Director to proceed with the CWMars project up at Moore Leland library, including fees for staff ports, catalog ports, (2) computers, tech support and installation of wireless networking; totaling no more than \$6,000.00

VOTE: Unanimous

4. Friends Report by Rice Flanders. Open Houses in April at both libraries to recognize volunteers. They will be holding a book sale on 6/17/06.

5. Candy Cross gave a report on this summers reading program. MOTION: To authorize the Director to spend up to \$2,000.00 for the summer reading program at appropriate sites. VOTE: Unanimous

6. Review of Stock Holdings. William Kessler, a financial advisor in Athol, kindly shared general information with the Board on what is involved with placing stocks in a brokerage house.

7. MOTION: To authorize the Director to hire a temporary summer position at 10 hours per week for 8 weeks. VOTE: Unanimous

NEXT MEETING: Wednesday, May 10, 2006 at Moore-Leland Library at 7 pm

Adjournment:

Meeting was adjourned at 8:53

Respectfully submitted by:

Lisa A. Vaughan